



MEMORANDUM

TO: ASHLEY FYLNN
CITY AND TOWN CLERK

FROM: KORI TERMINE WISNESKI, DEPUTY GENERAL COUNSEL
JUSTIN RICHARDSON, DIRECTOR OF HUMAN RESOURCES

DATE: FEBRUARY 8, 2019

RE: NOTICE OF REGULAR MEETING OF THE GENERAL COUNSEL
COMMISSION

THE GENERAL COUNSEL COMMISSION WILL HOLD A REGULAR MEETING ON THURSDAY, FEBRUARY 14, 2019 AT 6:30 P.M. IN CONFERENCE ROOM 208.

RECEIVED
19 FEB -8 PM 4:17
TOWN CLERK
MIDDLETOWN, CONN.

* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

General Counsel Commission
Municipal Building
Room 208
245 DeKoven Drive
Middletown, Connecticut 06457

AGENDA FOR REGULAR MEETING
TO BE HELD
FEBRUARY 14, 2019 AT 6:30 P.M.

1. **Call to Order.**
2. **Public Comment.**
3. **Approval of Minutes.**
 - A. Review minutes of January 10, 2019 General Counsel Commission Regular Meeting
4. **New Business.**
 - A. Ordinance - Field Usage & Fees (214-37)
 - B. Job Description - Residency/Truancy Officer
 - C. UPSEU Labor Management
 - i. Manager of Fleet Services
 - ii. Finance & Resource Management Specialist
5. **Other.**
 - A. Recruitment Report
 - B. Legal Bills - None to report
6. **Adjournment.**

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If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.