

**MEMORANDUM**  
**DEPARTMENT OF PLANNING, CONSERVATION AND DEVELOPMENT**

**TO:** Town Clerk and Members of the Planning and Zoning Commission

**FROM:** Joseph Samolis Director of Planning, Conservation and Development

**DATE:** September 5, 2019

**RE:** Cancellation of P&Z meeting of September 11, 2019

Please be advised that the regular meeting of the Planning and Zoning Commission scheduled for September 11, 2019 has been cancelled due to lack of new business. The next scheduled meeting is September 25, 2019.