

MINUTES
SPECIAL MEETING of the MAYOR'S SAFETY COMMITTEE
January 26, 2018

The meeting was called to order at 9:00 AM.

In attendance were the following members:

	<u>MANAGEMENT</u>	<u>LABOR</u>
<u>Police Department</u>	absent	absent
<u>Fire Department</u>	absent	Jay Bajorski
<u>Water & Sewer</u>	absent	Rick Miano
<u>Public Works</u>	Deputy Director Chris Holden	absent
<u>Recreation</u>	absent	absent
<u>Human Resources</u>	Director Thomas Tokarz	Geen Thazhampallath

Other Attendees:

Mark Wantroba, HD Segur; Fred Moreno, PMA Management; Lou Carta, Health Educator, Department of Health, Dan Roche, PMA Companies, Roger Beliveau, Parking Department

Minutes:

A motion was made by Jay Bajorski and seconded by Chris Holden to approve the minutes of the December 15, 2017 special meeting. The minutes were approved.

OLD BUSINESS

There were no requests for training programs.

NEW BUSINESS

A presentation entitled "Safe Lifting Techniques" was made by Fred Moreno, Senior Risk Control Specialist from PMA Management.

A motion was made by Lou Carta 2018 to approve the proposed regular meeting schedule, with the date of the March meeting changed to March 23, 2018. The motion was seconded by Jay Bajorski and was approved unanimously.

Workers' Compensation Injuries for the period December 1, 2017 to December 31, 2017 were reviewed and discussed with goal of preventing injuries in the future.

Auto accidents for the period December 1, 2017 to December 31, 2017 were reviewed and discussed.

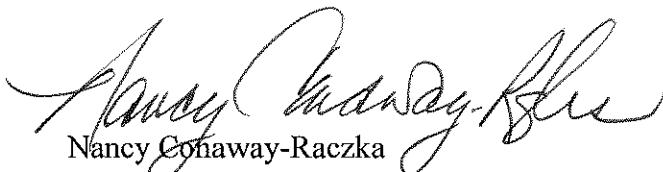
Fred Moreno of PMA Management and Mark Wantroba of H D Segur reviewed the CONN-OSHA FACT SHEET with committee members. The injury reporting requirements were reviewed and discussed. A copy of the CONN-OSHA FACT SHEET was distributed to members of the committee.

Rick Miano mentioned that there are trucks at the Water & Sewer Department that are not equipped with lift gates. Fred Moreno suggested that a lifting table might be appropriate for the Parking Department.

Lou Carta announced that training classes in GHS, Blood Borne Pathogens and Confined Space have been scheduled for custodial employees at the City and Board of Education.

The 2018 Roster of the Mayor's Safety Committee was distributed to members.

The meeting was adjourned at 10:05 AM.



Nancy Conway-Raczka
Risk Manager/Chairman