

PUBLIC SAFETY TELECOMMUNICATIONS

LOCATION: Portland
MONDAY, March 4, 2019
11:00 A.M.

-----Minutes-----

Attendance:

Members Present

Chairman Ross Andrew
Commissioner Susan Bransfield (PFD)
Commissioner Carl Chisem (MFD)

Members Absent

Commissioner Dave Darling (SFD)

Staff Present

Wayne Bartolotta – Director of Central Communications
Robert Grauer – Deputy Director of Central Communications
Chief Robert Kronenberger – Middletown Fire
Deputy Fire Chief Al Leary – Middletown Fire
Lt. Desena – Middletown Police Department
Erik Larson – Hunters Ambulance
Don Gouin – Portland Emergency Management Director
Lori Ruffino – Recording Secretary

Public Present

None

CALL TO ORDER

Chairman Andrew called the meeting to order at 11:04 a.m.

MINUTES OF PREVIOUS MEETING

Chairman Andrew asked for approval of the minutes from the last meeting held on February 4. A motion was made to accept the minutes as presented, Commissioner Bransfield seconded, and all voted in favor

PUBLIC HEARING

- None

CORRESPONDENCE

- None

MONTHLY REPORT

- Director Bartolotta stated that there has been a round of unfortunate happenings in Middletown lately:
 - Tom Serra passed
 - Deputy Chief Steve Krol of South Fire District passed
 - Director Bartolotta thanked the Middletown Fire Department for stepping forward and providing the assistance for Steve for an Honor Guard fulfilling Steve's request – he expressed his appreciation on behalf of the family and of himself as Steve Krol's friend
 - This morning the South Fire District responded to Bill McNerney's residence, a retired firefighter of the Middletown Fire Department. Retired firefighter McNerney passed away unexpectedly
 - Director Bartolotta went on to thank everyone for all the help that gets provided during these times – he went on to also thank the Middletown Police Department for the assistance they provided
 - Commissioner Bransfield suggested sending a letter from the Public Safety Telecommunications Commission to the families of Tom Serra & Steve Krol as they were a big part of the commission – Director Bartolotta agreed and will get that taken care of
 - Director Bartolotta also thanked Hunter's Ambulance for their assistance with a situation within the dispatch center
- Director Bartolotta went on to give the monthly report:
 - Call statistics sheet was handed out
 - February low but less days – nothing unusual
 - EMD for January was 95.4%
 - Radio project update:
 - Currently in Westfield – should be complete today or tomorrow for the mobile installations
 - Starting Middletown tomorrow or the next day, then move to South District, and then on to the police station
 - One site on Preston Avenue should be up and online by the end of this month
 - Aircraft Road project – quote pending on civil work
 - Met with Middletown Emergency Management people
 - Relocating EOC to the Mile Lane facility and are in the process of building up the site
 - Discussed the radios for the site – came up with a good list of what to do

- Staffing update:
 - Currently 19 of 21 – one of the 19 is in training
 - New trainee to start by the end of March – position number 20, waiting for Mayor to sign off – once trainee starts there will be one vacancy
- Budget meeting tomorrow – asked for a zero based budget, unable to do that
 - Contractual labor up about \$50,000
 - Additional \$49,000 in contractual issues with radio site leases and electricity for the radio sites, and all involved in the radios and generator maintenance

OLD BUSINESS

- None

NEW BUSINESS

- Commissioner Bransfield announced that their fireworks are, tentatively, going to be the Sunday of Memorial Day weekend so come on down for the parade and enjoy the fireworks that evening

ADJOURNMENT

Chairman Andrew called for adjournment, Commissioner Bransfield so moved, and the meeting was adjourned at 11:16 a.m.

Submitted,
Lori Ruffino
Recording Secretary

Next meeting to be held on April 1, 2019 in Middletown