

Date: May 29, 2019 Subject: Human Resources Committee Meeting  
Minutes Tuesday, May 28, 2019  
To: Board of Directors From: Human Resources Committee, and  
Arthur G. Simonian, Executive Director

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AGS

**Human Resources Committee  
May 28, 2019 Meeting Minutes**

The Human Resources Committee met Tuesday, May 28, 2019 at The District offices at 245 Main Street, Cromwell, Connecticut.

The Chair, Tom Tokarz called the meeting to order at 5:35 PM. In addition to the Chair, present were Committee Members – Mary Marrocco, Jim Fallon and Doug Sienna. Committee Members Joseph Samolis and Tonilynn Collins were absent. There was a quorum. Also present were Board Chairman – John Dunham and Executive Director – Arthur Simonian.

**The following is a summary of the meeting:**

**1) Utility Person and Mechanic Positions** – The Maintenance Department will be posting the Lead Mechanic and Utility Person positions, internally in the month of June, 2019.

**2) Executive Director’s Annual Evaluation Process –**

Mr. Fallon moved, Mr. Sienna seconded, and the committee approved unanimously to go into Executive Session at 5:52 PM with Board Chairman – John Dunham to discuss the Executive Director's Annual Evaluation.

Mr. Sienna moved, Mrs. Marrocco seconded, and the committee approved unanimously to come out of Executive Session at 6:39 PM.

Mr. Tokarz moved, Mrs. Marrocco seconded, and the committee approved unanimously to offer the Executive Director a Salary increasement of 4% for fiscal year 2019-2020. The Life Insurance policy, 457A contribution and vehicle usage will remain the same for fiscal year 2019-2020.

**3) New Business and Staff Updates – None**

**Adjournment:**

**Mrs. Marrocco moved, no second required and the committee approved unanimously to adjourn at 6:40 PM.**